

St. Marguerite D'Youville Academy

Discipline Policy

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Adopted – June, 2006

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**I believe
that Jesus
is present in me,
my classmates,
and in my
teachers and
therefore, all my
actions will show
my respect for
Jesus.**

Discipline Policy

St. Marguerite d'Youville Academy creates an atmosphere of charity within the educational process. Therefore, discipline is part of maintaining this atmosphere, both in relationship among one another and in individual development. In disciplining, we will always try to discipline with charity and justice.

SMDA School Rules

These general school rules are to be followed at all times while in the school building and at sporting or academic events where the school is represented.

- Be respectful to all
- Practice safety
- Be cooperative
- Listen and follow all teacher directions
- Raise hand and wait to be called upon before answering
- Work independently without disturbing others
- Remain in seat until permission is given to get up
- Accept corrections well
- Never leave the classroom without permission
- Stand up to greet Priests, Sisters, the Principal and other visitors when they come to your classroom
- No gum
- Be a good team player by following the game rules

Classroom Consequences and Intervention Ideas

- Each teacher will keep a record sheet of school rule infractions on every child.
- Each teacher should keep the principal informed of the classroom offenses.

1. First time offense:

The teacher and child meet privately.

The child repeats the rule that was not followed.

The child tells what they can do to improve.

The child apologizes if needed.

- Ask the offending student, "What's the rule?" If student cannot answer, repeat it calmly.
- Ask the student if he/she understands the rule.
- Ask the student if he/she can follow the rule.
- Say, "Thank you."
- Student should apologize.

2. Second time offense:

Follow guidelines stated at step one above.

The child repeats the rule not followed.

The child tells how they plan to improve their behavior.

Teacher gives the child a time-out.

- Student should have time out during recess time.
- Suggested time out: 10-15 minutes.

3. Third time offense:

- Follow guidelines stated above at steps one and two.
- Repeat the rule not followed.
- Student fills in the behavioral plan for improvement form.
- Discuss it with teacher and principal.
- The written behavioral plan goes home to parents for signature. Should be returned to classroom next day.
- If note is not returned or signed, call parents.
- Child eats lunch in principal's office.
- Time-out during recess time.
- Suggested time out- 30 minutes

4. Fourth time offense:

- Follow guidelines stated above at step three.
- Student goes directly to principal's office.
- Child writes a plan to improve behavior on the behavioral plan form.
- Parents are called in for a conference to discuss seriousness of the problem(s).
- No recess time.
- Time out in the principal's office
- Child eats lunch in principal's office

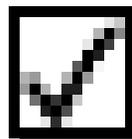
Severe School Behaviors and Infractions

Inappropriate Behaviors	1 st Consequence	2 nd Consequence	3 rd Consequence	4 th Consequence
	1. No recess 2. Send a note home 3. The principal is informed	1. No recess 2. Student writes a behavior plan of improvement 3. Behavior plan sent home for parent's signature. 4. The principal is informed	1. Meeting called with parents, teacher and principal 2. No recess	1. In school suspension 2. Meeting called with parents, principal and Pastors.
Stealing				
Disrespecting teachers and staff with foul language				
Disrespectful language between students				
Telling lies that causes harm (fear) to others				
Pushing, punching, hitting or any inappropriate touching				
Speaking sexual connotations to others				

Inappropriate behaviors that would warrant consultation with principal, and pastors leading to possible suspension from school.

<u>Inappropriate Behaviors</u>	<u>Consequence</u>
	<ol style="list-style-type: none"> 1. Immediately summon the principal. 2. Call parents 3. Notify authorities if necessary 4. Notify pastors 5. Immediately set up meeting with parents, pastors and principal
1. Possession of weapons	
2. Bomb threat	
3. Possession and/ or selling of drugs and alcohol	

My Behavior Plan



Name _____

Date: _____

I chose Time Out when I ...

My behavior affects others by...

My behavior affects me by...

To correct this behavior I will...

1.

2.

3.

Student signature: _____

Parent signature: _____

Please sign and return to school the following day.